

Impartiality Policy

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Document status: Approved institutional policy for public reference. This document describes IRCP's internal framework and does not, by itself, constitute an external accreditation certificate.

Purpose

This policy establishes safeguards to identify, evaluate and control risks to impartiality in IRCP's accreditation, recognition, certification, examination, registry and public communication activities.

Risks to impartiality

Risk source	Required control
Financial or commercial pressure	Decisions shall not be changed to obtain or retain a client, partner or revenue source.
Training and certification overlap	Training providers, trainers and certification decision-makers shall have separated responsibilities where their roles could create a conflict.
Personal relationships	Personnel shall declare relationships or interests that could influence, or appear to influence, a decision.
External influence	Technical advice, complaints and appeals shall be considered through documented and independent processes.
Public ratings	Public star ratings are separate from official certification status and shall never determine certification decisions.

Declaration and treatment of conflicts

All persons involved in evaluation or decision-making shall make a conflict-of-interest declaration before assignment and whenever circumstances change. IRCP may impose recusal, reassignment, independent review, additional oversight or termination of the assignment.

The secretariat maintains an impartiality risk register and records the control applied, the responsible person and the conclusion reached.

Impartiality oversight

The governing authority reviews impartiality risks periodically. Serious or unresolved risks are escalated to the governing authority and may result in suspension of an activity, reassignment of personnel, additional review or withdrawal of a decision.

Approval and review

This document is approved by the IRCP governing authority and is reviewed at least annually, or whenever a material change affects the organization, its certification schemes, its risks or its legal and regulatory context.

Prepared by	IRCP Secretariat
Approved by	IRCP Governing Authority
Next scheduled review	01 September 2027
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